

## **PROGRESSIVE**

## A Socio-Economic Development Organization

P.O: Rangamati-4500 Rangamati Hill Tracts, Bangladesh

Ref: Bro/Admin/Rangamati-2022-797

Date: 25.10.2022

## Vacancy Announcement

PROGRESSIVE is a Non Profit Socio Economic Development Organization working in CHT since it journey in 1999 which headquarter in Rangamti. Progressive in partnership with Bangladesh Nari Progatii Sangha and Simavi- Netherlands Implementing "Our Live Our Health Our Future" (OLHF) project in Rangamati sadar and Jurachari Upazilla, Rangamati hill District. We are going to appoint a recent vacancy post of the project coordinator.

S	Position/	Number of	Educational Qualification/ Experience/ Skill/ Working
L	Salary &	Posts	Location
1	Unit manager (PM/PC) Monthly Salary BDT 34,000- 39,350 Gross	01 (One)	<ul> <li>Masters in any subject</li> <li>At least two 2<sup>nd</sup> class in all academic results</li> <li>Minimum 5 years working experience in project management</li> <li>preferably on SRHR/MHM/GBV/WASH issues in CHTs</li> <li>Implementation, Administration, Program Management skill</li> <li>Skilled in MS Office, internet using and e-mail communication</li> <li>Skilled in written and verbal communication in English.</li> <li>Budget management skill</li> <li>Report writing skill</li> <li>Maximum age 45 age is considerable for experience personnel</li> </ul>

Interested applicants who are energetic and want to be a team member of Progressive and being interested are encouraged to apply CV with cover letter. Interested applicant should submit all academic & experience certificate along with two copies of recent pp size photographs to the undersigned within 31 October, 2022 (by 5:00pm). The candidature will be disqualified if fails to submit relevant certificate/document. Applicant should be written the name of position applied for on top the envelope. Candidate can also apply through email to <a href="mailto:progressivecht8@gmail.com">progressivecht8@gmail.com</a> (only PDF copy will be accepted. Detail job description is available at office.

Any persuasion will treat as disqualified, recruitment committee deserves the right to accept or reject any candidate any from the selection process. Only short listed candidates will be called participation in the selection process

## Female candidates are especially encouraged to apply.

Application Submit to Executive Director, Progressive Head Office, SK Building, Banarupa, Rangamati-4500, Rangamati Hill District.

Sucharita Chakma Executive Director Progressive