



# PROGRESSIVE

A Socio-Economic Development Organization

P. O : Rangamati-4500  
Rangamati Hill Tracts, Bangladesh

Ref: Pno/Admin/ranga-1471-2025

Date: 30.09.2025

## Request for Quotation (RFQ)

Sealed Quotation are requested in local currency from bonafide manufacture/dealers/Suppliers/ Indenters (enlisted gov firm) for supply of following schedule with conditions for PROGRESSIVE Project Title: Enhanced Institutional Capacity on PSEA, MIS and Organizational development funded by UNWOMEN.

Schedule :						
SI no	Item Name and package no	Description (details specification)	Unit measures	Required Quantity	Unit Price	Total Amount
1	Development of Human Resource System (HR)	HR Software	UOM	1		
2	Photocopy Machine	Toshiba Model: e Studio 2021AC Multifunction: Copy, Print, Scan, Print and copy speed: 20ppm Print Resolution: 1200 x 1200 dpi Interface: USB, LAN	PC	1		
3	Laptop (HP BRAND)	HP 15-fd0268TU Core i5 13th Gen 15.6" FHD Laptop with Original Windows & Office	PC	2		
4	Professional Camera Sony Brand	Sony FDR-AX43 4K Handycam Camcorder UHD 4K 24/30p & 16.6MP Stills 3" LCD Touchscreen 1/2.5" Exmor R Low-Light CMOS Sensor 20x Optical Zoom & 40x Clear Image Zoom	PC	1		
5	Portable multimedia	Display Resolution: FHD (1920 x 1080)	PC	3		
6	Generator	6.5KW Sakura Generator LG7500EX	PC	1		
Total						
Add. 10% VAT						
Grand Total						

### Terms & Conditions :

**Pricing:** All items, unit rate, and total price amount will be in Bangladesh currency (Taka) considering the above specification, specified demand, etc.

**Quotation submission:** The quotation will have to be submitted with a forwarding letter to the Executive Director of Progressive. Including all "Other Required documents". Hard copy to PROGRESSIVE, SK Building, Banarupa, Rangamati by 6th October 2025

**Delivery or Instalation place :** Progressive Head Office, S,K Building 3rd floor. Banarupa, Rangamati Sadar

**Validity of this RFQ and Quoted Price:** All quotation prices will have to be valid till 31st December'2025





# PROGRESSIVE

*A Socio-Economic Development Organization*

P. O : Rangamati-4500  
Rangamati Hill Tracts, Bangladesh

Ref:

Date: 30.07.2023

**Validity of this RFQ and Quoted Price:** All quotation prices will have to be valid till **31st December'2025**

**Purchase Order:** Purchase order to be issued to selected vendor/ supplier only as per PROGRESSIVE Procurement Committee decision.

**Mode of payment:** No advance will be paid for this purpose, and the final bill will be paid after receiving all the required products in good condition at the delivery place

**VAT and TAX :** Vat and Tax will be deducted from actual bill as per Gov't rules

**Warranty/After sale service/any facilities :** Should be mentioned in the quotation

**Other Required documents: (a) Firm Registration certificate from any Gov't authorities (b) VAT Registration certificate © TIN Certificate (d) Trade licence**

**Obligations :** If any in compliance of above mentioned conditions by the bidders / raise any unavoidable situation so the PROGRESSIVE management preserves all rights to accept or reject this RFQ / Quotation/ entire process etc. without any written prior notice.

**Authorized signature:**

**Sucharita Chakma**  
Chief Executive Director  
Progressive, Rangamati.